

VERSION NO: 01

REVISION NO: 00



Engineers Board of Kenya

Fortis Suites, 9th Floor, Hospital Rd,

P.O. Box 30324-00100 Nairobi, Kenya

TEL: +254-20-2719974

CELL: +254-735-330744, +254-722-509972

Email: info@ebk.go.ke

Website: www.ebk.go.ke

**POLICY FOR REGISTRATION OF FOREIGN
REGISTERED PROFESSIONAL ENGINEERS**

EBK/CBA/POL/02

	NAME	DESIGNATION	DATE	SIGNATURE
Approved by:	Eng. Margaret Ogari	Registrar/ CEO		

NOVEMBER 2022

<i>Document Title:</i> POLICY FOR REGISTRATION OF FOREIGN REGISTERED PROFESSIONAL ENGINEERS				
<i>Document Level:</i>	<i>Reference No:</i>	<i>Revision No.:</i>	<i>Page:</i>	
Policy	EBK/CBA/POL/02	00	i	
<i>Approving Officer:</i> Registrar/CEO	<i>Effective Date:</i> 31 st NOVEMBER 2022			

VERSION

Document Title: POLICY FOR REGISTRATION OF FOREIGN REGISTERED PROFESSIONAL ENGINEERS

Document Level: Policy

Reference No: EBK/HRA/POL/02

Version No: 01

Revision No: 00

<i>Document Title:</i> POLICY FOR REGISTRATION OF FOREIGN REGISTERED PROFESSIONAL ENGINEERS				
<i>Document Level:</i>	<i>Reference No:</i>	<i>Revision No.:</i>	<i>Page:</i>	
Policy	EBK/CBA/POL/02	00	ii	
<i>Approving Officer:</i> Registrar/CEO	<i>Effective Date:</i> 31st NOVEMBER 2022			

TABLE OF CONTENTS

VERSION	I
TABLE OF CONTENTS	II
FOREWORD.....	III
PREFACE.....	IV
ABBREVIATIONS	V
DEFINITIONS	VI
CHAPTER ONE: BACKGROUND.....	1
1.1 Our Vision	1
1.2 Our Mission.....	1
1.3 Our Core Values	1
1.4 Alignment to Policy and Legal Frameworks.....	1
CHAPTER TWO: PURPOSE, SCOPE, AND OBJECTIVES.....	2
2.1 Purpose of the Policy	2
2.2 The Scope of the Policy.....	2
2.3 Objectives	2
CHAPTER THREE: GUIDELINE IMPLEMENTATION.....	3
3.1 Roles and Responsibilities	3
CHAPTER FOUR: MONITORING, EVALUATION AND REVIEW	6
4.1 Monitoring and Evaluation	6
4.2 Review of Policy.....	6

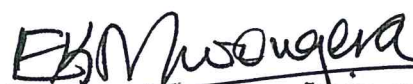
<i>Document Title:</i> POLICY FOR REGISTRATION OF FOREIGN REGISTERED PROFESSIONAL ENGINEERS				
<i>Document Level:</i>	<i>Reference No:</i>	<i>Revision No.:</i>	<i>Page:</i>	
Policy	EBK/CBA/POL/02	00	iii	
<i>Approving Officer:</i> Registrar/CEO		<i>Effective Date:</i> 31st NOVEMBER 2022		

FOREWORD

The Engineers Act 2011 stipulates the requirements for professional registration of engineers in Kenya. A person seeking to offer professional engineering services must fulfil all the requirements in the Act and become duly registered by the Board as an engineer.

The Board developed a policy for registration of foreign registered professional engineers defining the requirements that persons registered as professional engineers in other jurisdictions should fulfil to be recognized and duly registered as professional engineers by the Engineers Board of Kenya.

The policy for registration of foreign registered professional engineers aims at ensuring that the Board registers engineers who are competent to provide quality engineering services for improved socio-economic development of Kenya. Further, the Board intends to ensure that persons registered as professional engineers in Kenya meet the global standards of engineering.


 Eng. Erastus Mwongera, RCE, FIEK, CBS

Chairman

Engineers Board of Kenya

<i>Document Title:</i> POLICY FOR REGISTRATION OF FOREIGN REGISTERED PROFESSIONAL ENGINEERS				
<i>Document Level:</i> Policy	<i>Reference No:</i> EBK/CBA/POL/02	<i>Revision No.:</i> 00	<i>Page:</i> iv	
<i>Approving Officer:</i> Registrar/CEO		<i>Effective Date:</i> 31st NOVEMBER 2022		

PREFACE

Persons registered as Professional Engineers in other jurisdictions seeking to be registered as professional Engineers must fulfill the requirement of Section 16 of the Engineers Act 2011 by passing a professional assessment administered by the Board. A professional engineer in another jurisdiction seeking to be registered by the Board as a professional engineer in Kenya is required to apply to the Board by filling the application form available at the Board's website and paying the prescribed application fee. The duly filled application form and the requirements outlined in this policy should be submitted to the Board.

The Board checks the applications for against the eligibility criteria outlined in this policy. If the applicant meets the eligibility criteria for registration as a professional engineer in Kenya, he/she is invited for a professional registration assessment administered by the Board. An applicant is required to pass the professional registration assessment to be registered as a professional engineer by the Board.

Persons registered as professional engineers in other jurisdictions who become registered as professional engineers in Kenya by the Board are required to adhere to the provisions of the Engineers Act 2011 and the Engineers Rules 2019.



Eng. Margaret Ogai, CE

Registrar/Chief Executive Officer

Engineers Board of Kenya

<i>Document Title:</i> POLICY FOR REGISTRATION OF FOREIGN REGISTERED PROFESSIONAL ENGINEERS				
<i>Document Level:</i> Policy	<i>Reference No:</i> EBK/CBA/POL/02	<i>Revision No.:</i> 00	<i>Page:</i> v	
<i>Approving Officer:</i> Registrar/CEO		<i>Effective Date:</i> 31st NOVEMBER 2022		

ABBREVIATIONS

EBK: Engineers Board of Kenya

CEO: Chief Executive Officer

PE: Professional Engineer

<i>Document Title:</i> POLICY FOR REGISTRATION OF FOREIGN REGISTERED PROFESSIONAL ENGINEERS				
<i>Document Level:</i> Policy	<i>Reference No:</i> EBK/CBA/POL/02	<i>Revision No.:</i> 00	<i>Page:</i> vi	
<i>Approving Officer:</i> Registrar/CEO	<i>Effective Date:</i> 31st NOVEMBER 2022			

DEFINITIONS

Professional registration: Refers to the process through which an individual is legally recognized as a professional engineer registered under Sections 16, 18 and 23 of the Engineers Act 2011.

<i>Document Title:</i> POLICY FOR REGISTRATION OF FOREIGN REGISTERED PROFESSIONAL ENGINEERS				
<i>Document Level:</i> Policy	<i>Reference No:</i> EBK/CBA/POL/02	<i>Revision No.:</i> 00	<i>Page:</i> 1	
<i>Approving Officer:</i> Registrar/CEO		<i>Effective Date:</i> 31st NOVEMBER 2022		

CHAPTER ONE

BACKGROUND

Engineers Board of Kenya (EBK) is a statutory body established under Engineers Act 2011. The object and purpose of the Board includes responsibility for the registration of engineers and engineering firms, regulation of engineering professional services, setting of standards, development, and general practice of engineering.

1.1 Our Vision

“A safe, efficient and effective engineering infrastructure, systems and processes”

1.2 Our Mission

“To ensure production of competent engineers and quality engineering services through regulation, capacity building and enforcing compliance with set engineering standards for improved socio-economic development”.

1.3 Our Core Values

All members of staff of the Board will uphold the following core values in their day-to-day operations: Integrity; Professionalism; Teamwork; Fairness; Inclusiveness; and Diversity.

1.4 Alignment to Policy and Legal Frameworks

- Section 7(1)(a) of the Engineers Act 2011 mandates the Board to receive, consider, make decisions on applications for registration and register approved applications.
- As per Section 16(a) of the Engineers Act 2011, a person shall be eligible for registration under this Act as a professional or consulting engineer if—
 - (a) for a professional engineer, that person—
 - (i) is registered as a graduate engineer and has obtained practical experience as prescribed under this Act;
 - (ii) has passed professional assessment examination conducted by the Board;
 - (iii) is a corporate member of the Institution of Engineers of Kenya.
- The Second Schedule of the Engineers Rules 2019 gives the details of how the professional examinations are administered.

<i>Document Title:</i> Guidelines for Exemption from CPD Requirements				
<i>Document Level:</i> Work Instruction	<i>Reference No:</i> EBK/CBA/POL/02	<i>Revision No.:</i> 1	<i>Page:</i> 2	
<i>Approving Officer:</i> Registrar/CEO	31st NOVEMBER 2022			

CHAPTER TWO

PURPOSE, SCOPE, AND OBJECTIVES

This section covers the purpose, scope and the objectives of the policy.

2.1 Purpose of the Policy

Section 16 (a) of the Engineers Act 2011 outlines the requirements that must be fulfilled by person to be eligible for registration as a professional engineer. Section 16 (a) (ii) of the Act requires that a person must have passed professional assessment examination conducted by the Board to be registered by the Board.

The purpose of this policy is to ensure that persons registered in other jurisdictions as professional engineers have met all the requirements under Section 16 (a) of the Act. Further, the policy aims at ensuring that foreign registered professional engineers seeking to acquire professional registration status in Kenya fulfill the requirement of passing professional assessment examination administered by the Board.

2.2 The Scope of the Policy

This policy covers persons who are registered as professional engineers in foreign countries.

2.3 Objectives

This policy defines: -

- i) Eligibility criteria for registration of foreign registered professional engineers.
- ii) The processes of application and assessment for registration of foreign registered professional engineers.

<i>Document Title:</i> POLICY FOR REGISTRATION OF FOREIGN REGISTERED PROFESSIONAL ENGINEERS				
<i>Document Level:</i> Policy	<i>Reference No:</i> EBK/CBA/POL/02	<i>Revision No.:</i> 00	<i>Page:</i> 3	
<i>Approving Officer:</i> Registrar/CEO		<i>Effective Date:</i> 31st NOVEMBER 2022		

CHAPTER THREE

GUIDELINE IMPLEMENTATION

3.1 Roles and Responsibilities

3.1.1 Roles of the Board of Directors

- a) To approve the policy and subsequent amendments.
- b) To review and approve or reject and advise on applications for registration of foreign registered
- c) To oversight the implementation of the guideline.

3.1.2 Roles of the Registrar/CEO

- a) Coordinate the implementation of this policy
- b) Allocate resources for the implementation of the policy

3.1.3 Roles of HOD

- a) Ensure all applications for registration of foreign registered professional engineers are evaluated against this policy.
- b) Prepare board papers for applications of registration of foreign registered professional engineers.

3.1.4 Role of Staff

- a) Prepare quarterly reports for applications of registration of foreign registered professional engineers.

3.2.5 Implementation of the Guideline

Applications for registration of foreign registered professional engineers shall be evaluated against the following eligibility criteria: -

Document Title: Guidelines for Exemption from CPD Requirements				
Document Level: Work Instruction	Reference No: EBK/CBA/POL/02	Revision No.: 1	Page: 4	
Approving Officer: Registrar/CEO		31st NOVEMBER 2022		

- (i) Must be a Kenyan citizen.
- (ii) Must have a recognized professional qualification from the jurisdiction of registration which is a signatory to IPEA Agreement (See Annex I for Signatories to the IPEA Agreement).
- (iii) Must also have academic qualifications which are recognized by the Board.
- (iv) Undertake a professional assessment administered by the Board to demonstrate that they are fit to practice as a professional engineer.

3.2.5.1 Procedure for Application

A foreign registered professional engineer who wishes to be registered by the Board shall:

- (i) Complete an application form for recognition of professional qualifications and submit it to the Board with all supporting documents.
- (ii) Pay the prescribed application fee for professional engineer
- (iii) Certified copies of academic qualifications/diplomas and certified translations.
- (iv) Provide evidence of professional qualifications from the relevant competent authority.
- (v) Provide a brief CV, showing one's professional career to date, giving an indication of roles and responsibilities, and the size and financial value of projects worked on
- (vi) Two statements of support from professional engineers in Kenya
- (vii) Provide evidence of current professional competence in the field of engineering
- (viii) Provide a record of your continuing professional development (CPD)

<i>Document Title:</i> Guidelines for Exemption from CPD Requirements				 ENGINEERS BOARD OF KENYA <i>Enhancing Professionalism</i>
<i>Document Level:</i> Work Instruction	<i>Reference No:</i> EBK/CBA/POL/02	<i>Revision No.:</i> 1	<i>Page:</i> 5	
<i>Approving Officer:</i> Registrar/CEO	31st NOVEMBER 2022			

3.2.5.2 Assessment

- (i) The assessment shall be based on a review of submitted certificates, written evidence, and an interview. During the interview, the applicant will be required to demonstrate that he/she has the required knowledge, experience and competence to be registered as a professional engineer including an understanding of the Board's Code of Ethics.
- (ii) The assessors reserve the right to return any application if the written evidence is insufficient to proceed directly to the interview stage, in which case the applicant will be advised and asked to update and resubmit the written evidence.
- (iii) Following the interview, the assessors will prepare a report. The Registrar will submit to the Board with recommendations.

<i>Document Title:</i> POLICY FOR REGISTRATION OF FOREIGN REGISTERED PROFESSIONAL ENGINEERS				
<i>Document Level:</i> Policy	<i>Reference No:</i> EBK/CBA/POL/02	<i>Revision No.:</i> 00	<i>Page:</i> 6	
<i>Approving Officer:</i> Registrar/CEO		<i>Effective Date:</i> 31st NOVEMBER 2022		

CHAPTER FOUR

MONITORING, EVALUATION AND REVIEW

4.1 Monitoring and Evaluation

Monitoring and evaluation will be done to ensure that all applications for registration of foreign registered professional engineers are evaluated as per the provisions of this policy.

4.2 Review of Policy

This Policy shall be reviewed at such intervals as deemed necessary but not exceeding three years.

