



ENGINEERS BOARD OF KENYA

— Enhancing Professionalism —

Fortis Suites, Hospital Road, P.O. Box 30324 – 00100 Nairobi

Mobile : +254 735330744, +254 722509972

Email : info@ebk.go.ke Website : www.ebk.go.ke

OFFICE OF THE REGISTRAR

Ref. EBK/RFP/05/2022-2023

Date: 14th February, 2023

TO ALL PROSPECTIVE BIDDERS

Dear Sir/ Madam,

RE: TENDER FOR PROVISION OF CONSULTANCY SERVICES IN THE DEVELOPMENT OF THE (2023/2024-2027/2028) STRATEGIC PLAN FOR THE ENGINEERS BOARD OF KENYA

TENDER NO: EBK/RFP/05/2022-2023

CLARIFICATIONS TO REQUEST FOR PROPOSAL (RFP)

Reference is made to the pre-bid conference meeting held on 14th February, 2023 at EBK Boardroom, Fortis Suites, 10th Floor.

The Board would like to inform all bidders participating that an addendum has been issued as follows:

Page.	Question	Response
17	Clarification on whether financial proposal will be submitted together with technical proposal in separate envelopes	Yes refer to under Clause 10.1 of the tender document
18	Clarification on TECH-6: Team composition, assignment and key experts' input	Team composition, assignment and key experts' input to include DULY FILLED form TECH-6A and form TECH-6B (page 31&32)
19	Clarification on the EBK Postal code	EBK Postal address is 30324-00100 NAIROBI
19	Clarification on the validity of the copy of CR12 form issued by registrar of companies	The CR12 should be issued within the last 12months before the tender opening date
33	Clarification on Certified Audited Accounts for the last 2 years	The last 2 years for the Certified Audited Accounts are 2020-2021
48	Clarification on whether the team leader with engineering qualification must be a registered member with	If the Team leader is an Engineer he/she must be a Professional Engineer registered with Engineer's Board of Kenya

	the Engineers Board of Kenya	
49	Clarification on Monitoring & Evaluation expert	The monitoring and evaluation expert must have training and experience
50	Clarification on the documents to be submitted in MS word	Documents to be submitted using MS word include: i. Inception report ii. Draft strategic plan iii. All other Reports iv. Costed implementation matrix v. Internal Monitoring & Evaluation framework vi. Final strategic plan

This addendum is construed to form part of the tender requirements.

All other terms and conditions of the tender remains the same.

Yours faithfully,



Eng. Margaret N. Ogai, CE
REGISTRAR/CHIEF EXECUTIVE OFFICER
ENGINEERS BOARD OF KENYA